Sample Thank You Letter for Attending Interview\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

Thank you for taking the time to come in and meet with me. I enjoyed our conversation, and appreciate your interest in **"Your Company"**.

We interviewed a number of highly qualified applicants, and it’s been a difficult decision. I am sorry that we won’t be offering you the position, but we’ll certainly keep your resume on file for the next six months in the even that another position becomes available.

We wish you the best in your employment search.

Sincerely,