**Daily Balance Log for Deposit for General Trust Account**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount Posted to Owner’s Account $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(take from Deposit Receipt)

Amount taken from tape $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Deposit to the bank $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Items to confirm:**

* Management Fees deducted
* Rent Up Fees deducted
* 3-Day Fees deducted
* 50% late fees deducted
* Retains put on accounts for all funds to be held
* Retains released as needed
* Deposit slip from bank attached